**St Anthony’s Catholic Primary School** is excited to invite you to use our Parent Portal.

Access is restricted to parents/guardians of students at our school and a logon is required. An account has been created for you and the details are outlined below.

The Parent Portal will enable easy access to information about happenings in the school, forms that need to be returned, names of staff and contact details of the school, policy information and much more.

There’s also a special section to allow you to check the details we have recorded in our enrolment system about your children, and if necessary, advise us of any changes.

You can also check on information about your child’s attendance, teachers, and in the future NAPLAN performance and report cards.

We will be making increasing use of the Parent Portal to provide a range of information to families in the future.

**THE INITIAL LOGIN REQUIRES YOU TO GO ST ANTHONY’S WEBSITE**

(click on link below)

www.stanthonyalexhills.qld.edu.au

Click on the Parent Portal link (located on the right hand side).

The following document will run you through the process

You will be met with a login screen. Click on **Brisbane Catholic Education** button.

Select ‘Forgotten Password/First-Time Login’
Select the link under the **Parents** heading titled **choose your own password online**

Enter the personal email address that you have provided to the school and click **Next**.

Check your email for a security code and enter the corresponding security code in the screen that follows and click **Next**.

Ensure that **Password Reset** option is selected and enter your desired password in both boxes before clicking **Next**.

Now that you have set your password you can login to the Parent Portal by going through the St Anthony’s website.

[www.stanthonsalexhills.qld.edu.au](http://www.stanthonsalexhills.qld.edu.au)