



# St Anthony's Catholic Primary School

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## SCHOOL FEE STRUCTURE AND POLICY

The following information will outline the structure and components of school fees, the purpose of fees and the areas of the school's operation in which these funds are applied.

In line with Brisbane Catholic Education recommendations our 2021 fees are as follows:

### SCHOOL FEE COMPONENTS:

Fees consist of the following components:

1. Tuition Fees
2. Capital Levy & Building Fund Contribution
3. School Camps
4. Year Level Levies
5. Year 3 Instrumental Music Immersion Program.
6. Year 4, 5 and 6 One to One iPad Program
7. Year 6 Leader Shirt
8. Parents & Friends Levy & Community Participation Levy

### 1. TUITION FEES

One Child	\$ 1988 p.a.
Two Children	\$ 2788 p.a.
Three Children	\$ 3380 p.a.
Four or more Children	\$ 3780 p.a.

The introduction of an all-inclusive school fee will continue in 2021. The all-inclusive fee consists of the cost of all items and resources including school photos, school magazine, swimming lessons and all excursions. **Not included** in the all-inclusive school fee is Capital Levy, P & F Levy, Community Participation Levy, School Levies, Camps, One to One iPad Program (Yr 4 to 6), Yr 3 Music Immersion and the purchase of uniforms.

### 2. CAPITAL LEVY & BUILDING FUND CONTRIBUTION

**Capital Levy - \$692 per family.** It is a necessary levy which enables us to pay our school building loans, as well as the introduction of a Master Plan for our buildings and grounds. It is **NOT** tax deductible.

**Building Fund Contribution - \$100 per family (Donation).** For those families who have significant capacity to pay fees, we ask that you consider making a donation to the *Tax Deductible* School Building Fund. This may be made as a **lump sum payment or on a semester basis via the direct debit system.** This money is used to refurbish and maintain older buildings. A separate receipt is issued for this donation at the end of the financial year. Thank you in advance for your support.

### 3. SCHOOL CAMPS

**Years 4, 5 and 6 Camps:** A base fee of \$330 for Year 6 (3 day camp), \$285 for Year 5 (3 day camp), and \$81 for Year 4 (1 day camp, not overnight) will be charged over Terms 1 to 3. Adjustments will be made to Term 4 fees once allowance is made for any fundraising efforts and actual camp costs.

### 4. SCHOOL LEVIES

All textbooks, stationery, online subscriptions and class levies will be included under School Levies. This levy will be charged over four terms.

<b>Prep School Levy</b>	<b>\$160 (\$40 per term)</b>
<b>Yr 1 to Yr 6 School Levy</b>	<b>\$116 (\$29 per term)</b>

### 5. INSTRUMENTAL MUSIC IMMERSION PROGRAM – YR 3 ONLY

**The cost associated with this program for Yr 3 students is \$70 per term (\$280 yearly).** The St Anthony's P & F committee have agreed to subsidize the costs for Yr 3 students (2021). Without the support of the P & F this program would cost each student \$110 per term.

All students across Year 3 in 2021 will participate in the Music Immersion Program, students will be engaged in a term each of keyboard, guitar, percussion and vocals. There will be a separate teacher for each of these disciplines. At the end of Year 3, students and their families will then be able to decide if they wish to continue their music tuition through the Instrumental Music Program (via Creative Kidz) on a user pays basis.

### 6. ONE TO ONE iPad PROGRAM - Yr 4, Yr 5, Yr 6

Students have the use of iPads whilst they are enrolled at the School. At the end of Year 6, assuming all school fee payments have been made, the iPad will then be returned to the student.

If a student was to leave St Anthony's prior to the completion of Year 6, the family would have the option to pay out the remaining amount owing on the 1:1 levy to be able to take the device, otherwise the device remains as school property. This will also apply to new families who come to St Anthony's during the 3 year period – the family would have the option to make up the payments owing on the 1:1 levy. Should families decide not to exercise this option, a device will be made available to the student during class time, but it may not be taken off school premises. In the case of loss or damage to the device, a \$65 excess is payable by the parent/guardian, regardless of how the loss/damage was incurred. Repeated instances of damage (more than one per year) may result in a loss of coverage. In these instances, families will need to meet the total cost of repairs by an authorized Apple agent.

**Year 4** \$96.00 per term

**Year 5** \$96.00 per term.

**Year 6** \$105.00 per term.

### 7. YEAR 6 LEADER SHIRTS - \$45 each (included in Term 1 fee statement)

## **8. PARENTS & FRIENDS LEVY - \$100 per family**

### **COMMUNITY PARTICIPATION LEVY - \$200 per family**

P&F Levy is charged by the St Anthony's Parents & Friends Association to provide for special projects within the school. The P&F Community Participation Levy was introduced to increase participation and involvement of families at school events. The P&F levy of \$100 p.a. will remain the same as 2020 and the Community Participation Levy of \$200 p.a. is charged in Term Two school fees.

To receive a rebate of this **Community Participation Levy**, parents/carers will need to complete **10 points of P&F supported activities** to receive a full rebate of \$200 in Term Four. If **five** points are completed, then a **50%** rebate of the levy will apply. There will be no further pro-rata rebate applied, so if for example 7 points are completed, only 50% rebate on the volunteer levy will apply.

#### **PAYMENT METHODS:**

- Direct Debit
- BPay
- Electronic Fund Transfer
- Recurring Credit Card Authority
- Debit or Credit Card – EFTPOS facilities available at school office
- Cash

#### **DISCOUNTS**

A 2.5% discount on fees (Tuition and Capital levy only) will be granted if full payment of the annual fee is made by Friday, 26<sup>th</sup> February 2021.

#### **CONCESSIONS**

The school considers applications from families who are experiencing difficulties meeting the cost of fees, but does not grant concessions for fees that are in arrears. Families needing a concession must contact the school and request a concession form. **These forms are now available for 2021 on the Parent Portal.** The decision to grant a concession is made on the family's assessed ability to pay based on information disclosed by the family and nationally recognised poverty scales. All families granted concessions are required to use the Direct Debit or Centrepay method of payment. Applications for Term 1 close on 26<sup>th</sup> February 2021. **Concessions do not continue automatically from one year to the next. Re-application is necessary.**

#### **PAYMENT OF FEES – POLICY**

The policy for the payment of fees in 2021 is that upon receipt of each term's school fees account, the Principal or Finance Officer must be informed immediately if fees cannot be paid in full by the specified due date. A proposal for repayment of the fees over the course of the term must also be made at this time.

***If a child's enrolment is to be withdrawn, one term's written notice is required before refunds are considered.***

In the event that two terms of fees are outstanding, and in the absence of any existing arrangements or advice, an interview will be arranged with the School Principal, and the family will be notified of the date and time.

Families should be aware that part of the control mechanism for outstanding school fees consists of a written record made each time an overdue account is forwarded, or an agreement made (verbally or in writing), a phone call made or received, or an interview conducted. The Finance Officer maintains these records and keeps the Principal informed on a regular basis, particularly at times when it becomes necessary to conduct an interview. Fees that are owing when a family leaves the school may, depending on circumstances, be handed to a Debt Collection Agency for recovery. This may involve the instigation of legal action.