



# St Anthony's Catholic Primary School

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## SCHOOL FEE STRUCTURE AND POLICY

The following information will outline the structure and components of school fees, the purpose of fees and the areas of the school's operation in which these funds are applied.

### 2019 Fees

As recommended by Brisbane Catholic Education, there has been an average increase on Tuition Fees across family groups of 2.02%, however all Year Level Resource Levies have been reduced. Our Capital Levy, which has not changed since 2010, has increased by 3%.

This year we will introduce an Instrumental Music Immersion Program to all Year 3 students.

Year 4, Year 5 and Year 6 students will continue with the One to One Program.

### SCHOOL FEE COMPONENTS:

Fees consist of the following components:

1. Tuition Fees
2. Capital Levy & Building Fund Contribution
3. School Camps
4. Year Level Levies
5. Year 3 Instrumental Music Immersion Program.
6. Year 4, 5 and 6 One to One Program
7. Year 6 Leader Shirt
8. Parents & Friends Levy & Community Participation Levy

### 1. TUITION FEES

<b>One Child</b>	<b>\$1900 p.a.</b>
<b>Two Children</b>	<b>\$2800 p.a.</b>
<b>Three Children</b>	<b>\$3372 p.a.</b>
<b>Four or more Children</b>	<b>\$3752 p.a.</b>

The introduction of an all-inclusive school fee will continue in 2019. The all-inclusive fee consists of the cost of all items and resources including school photos, school magazine, swimming lessons and all excursions. Not included in the all-inclusive school fee is Capital Levy, P & F Levy, Community Participation Levy, Year Level Levies and the purchase of uniforms, optional programs - eg instrumental music, competitions, stationery, writing implements, etc.

## 2. CAPITAL LEVY & BUILDING FUND CONTRIBUTION

**Capital Levy - \$660 per family.** It is a necessary levy which enables us to pay our school building loans, as well as the introduction of a Master Plan for our buildings and grounds. It is **NOT** tax deductible.

**Building Fund Contribution - \$100 per family (Donation).** For those families who have significant capacity to pay fees, we ask that you consider making a donation to the *Tax Deductible* School Building Fund. This may be made as a lump sum payment or on a monthly basis via the direct debit system. This money can be used to refurbish and maintain older buildings. A separate receipt is issued for this donation at the end of the financial year. Thank you in advance for your support.

## 3. SCHOOL CAMPS

**Years 5 and 6 Camps:** A base fee of \$330 for Year 6 and \$285 for Year 5 will be charged over Terms 1 to 3. Adjustments will be made to Term 4 fees once allowance is made for fundraising efforts and actual camp costs.

## 4. YEAR LEVEL RESOURCE LEVIES

All Year Level Levies will be charged on Term 1 School Fee Statement.

<b>Prep</b>	Photocopying Levy \$10.00; My School Prep Scrapbook \$5.00; School Diary \$8.00; Handwriting Text \$15.00; Curriculum Levy \$10.00; Music Levy \$5.00. Technology Levy \$30.00.	<b>Total \$83.00</b>
<b>Year 1</b>	Maths Plus \$22.00; Write for Qld Book 1 \$15.00; Grammar Convention \$16.00; Whiteboard Markers \$6.00; My School Scrapbook \$5.00; Curriculum Levy \$10.00; Music Levy \$5.00;	<b>Total \$79.00</b>
<b>Year 2</b>	Maths Plus \$22.00; Whiteboard Markers \$6.00; Curriculum Levy \$20.00; Music Levy \$5.00;	<b>Total \$53.00</b>
<b>Year 3</b>	Maths Plus \$22.00; Grammar Convention \$16.00; Music Levy \$5.00; Curriculum Levy \$10.00; Spelling Conventions \$16.00.	<b>Total \$69.00</b>
<b>Year 4</b>	Maths Plus \$22.00; Music Levy \$6.00; Curriculum Levy 20.00;	<b>Total \$48.00</b>
<b>Year 5</b>	Maths Plus \$22.00; Curriculum Levy \$20.00; Music Levy \$6.00.	<b>Total \$48.00</b>
<b>Year 6</b>	Maths Plus \$22.00; Curriculum Levy \$20.00; Music Levy \$6.00.	<b>Total \$48.00</b>

## **5. INSTRUMENTAL MUSIC IMMERSION PROGRAM – YR 3 ONLY**

**The cost associated with this program for Yr 3 students is \$70 per term (\$280 yearly).** The St Anthony's P & F committee have agreed to subsidize the costs for Yr 3 students (2019). Without the support of the P & F this program would cost each student \$110 per term.

All students across Yr 3 in 2019 will be involved in a 30 minute instrumental music lesson and can choose a band instrument to play for the year or will be involved in guitar lessons one semester and keyboard lessons the other semester (keyboards and guitars are provided for the lessons at school). There will be at least three instrumental teachers taking each class for the 30 minute session each week.

## **6. ONE TO ONE PROGRAM - YR 4, YR 5, YR 6 ONLY**

Students have use of either iPad (Year 4 and 5) or Laptop computer (Year 6) whilst they are enrolled at the School. At the end of Year 6 parents must return the laptops / iPads to the School, who will arrange for the devices to be reimaged, removing unlicensed software. Assuming all school fee payments have been made, the laptop / iPad will then be returned to the student.

If a student was to leave St Anthony's prior to the completion of Year 6, the family would have the option to payout the remaining amount owing on the 1:1 levy to be able to take the device, otherwise the device remains as school property. This will also apply to new families who come to St Anthony's during the three year period, the family would have the option to make up the payments owing on the 1:1 levy. In the case of loss or damage to the device a \$250 excess is payable by the parent/guardian. If inappropriate usage or willful damage has occurred then the cost of the repair or replacement will be at the discretion of the school.

**Year 4** Total cost per student, which includes purchase of Apple iPad Pro 10.5" 64GB, case with detachable backlit keyboard, Apple pencil and 3 year warranty will be \$1,260 including GST for the 3 year period which equates to \$105.00 per term.

**Year 5** \$112.50 per term will continue.

**Year 6** \$112.50 per term will continue.

## **7. YEAR 6 LEADER SHIRTS - \$40 each**

**8. PARENTS & FRIENDS LEVY - \$100 per family**

**COMMUNITY PARTICIPATION LEVY - \$200 per family**

A Parents & Friends Levy is charged by the St Anthony's Parents & Friends Association to provide for special projects within the school. The P and F have introduced a new levy on top of the current P and F Levy paid by families each year to increase participation and involvement of families at school events. The P and F levy of \$100 p.a. will remain the same as 2018 and the Community Participation Levy of \$200 p.a. which will be charged in full in Term Two school fees.

To receive a rebate of this Community Participation Levy, parents/carers will need to complete **10 points of P and F supported activities** to receive a full rebate in Term Four. If **five** points are completed, then a **50%** rebate of the levy will apply. There will be no further pro-rata rebate applied, so if for example 7 points are completed, only 50% rebate on the volunteer levy will apply.

## **PAYMENT METHOD**

- Direct Deposit - the school's preferred payment method
- BPay
- Debit or Credit Card – EFTPOS facilities available at school office
- Cash or cheque

## **DISCOUNTS**

A 2.5% discount on fees (Tuition and Capital levy only) will be granted if full payment of the annual fee is made by 22<sup>nd</sup> February 2019.

## **CONCESSIONS**

The school considers applications from families who are experiencing difficulties meeting the cost of fees, but does not grant concessions for fees that are in arrears. Families needing a concession must contact the school and request a concession form. **These forms are now available for 2019.** The decision to grant a concession is made on the family's assessed ability to pay based on information disclosed by the family and nationally recognised poverty scales. All families granted concessions are required to use the Direct Debit or Centrepay method of payment. Applications for Term 1 close on 22<sup>nd</sup> February 2019. **Concessions do not continue automatically from one year to the next. Re-application is necessary.**

## **PAYMENT OF FEES – POLICY**

The policy for the payment of fees in 2019 is that upon receipt of each term's school fees account, the Principal or Finance Officer must be informed immediately if fees cannot be paid in full by the specified due date. A proposal for repayment of the fees over the course of the term must also be made at this time.

***If a child's enrolment is to be withdrawn, one term's written notice is required before refunds are considered.***

In the event that two terms of fees are outstanding, and in the absence of any existing arrangements or advice, an interview will be arranged with the School Principal, and the family will be notified of the date and time.

Families should be aware that part of the control mechanism for outstanding school fees consists of a written record made each time an overdue account is forwarded, or an agreement made (verbally or in writing), a phone call made or received, or an interview conducted. The Finance Officer maintains these records and keeps the Principal informed on a regular basis, particularly at times when it becomes necessary to conduct an interview. Fees that are owing when a family leaves the school may, depending on circumstances, be handed to a Debt Collection Agency for recovery. This may involve the instigation of legal action.